











Tailor your efforts to effectively engage and serve clients

Avatars











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Welcome to the Client Avatar Workbook designed specifically for the B2B/B2C corporate space. This workbook will assist you in creating a detailed profile of your ideal clients, enabling you to better understand their needs, preferences, and challenges. By developing a comprehensive understanding of your target audience, you will be able to tailor your marketing strategies and communication efforts to effectively engage and serve them.

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Section 1: Client Background

Example:

- Client Name: Bob, Executive Excellence Coaching
- Industry: Professional Coaching and Development
- Company Size: N/A (Individual Coaching)
- Geographical Location: Global (Online Coaching)
- Years in Operation: 10 years
- Key Decision Makers: C-suite executives, HR directors
- Key Competitors: Leadership Mastery, Success Strategies Inc.

Client name	
Industry	
Company/team size	
Geographical Location	
Years in operation	
Key decision-makers	
Key competitors	

Section 2: Demographics

- Gender: Male and Female
- Age Range: 40-60 years old
- Education Level: Bachelor's degree or higher
- Job Title/Position: C-suite executives (CEO, CFO, CMO, etc.)
- Annual Income/Revenue Range: \$500,000 to \$5 million+
- Professional Associations/Memberships: Association of Executive Coaches, International Coaching Federation
- Language Proficiency: English (Primary), Multilingual (Spanish, French, Mandarin)

Gender	
Age range	
Education Level	



Job Title/Position	
Annual income/ Revenue range	
Professional Associations/Memberships	
Language proficiency	

Section 3: Psychographics

- Goals and Objectives:
- Short-term: Improve leadership skills, enhance decision-making abilities, achieve work-life balance
- Long-term: Foster organizational growth, increase personal and professional fulfilment, leave a lasting legacy
- Pain Points and Challenges: High-stress levels, maintaining executive presence, managing organizational complexity, handling public scrutiny
- Values and Beliefs: Integrity, continuous learning, authenticity, accountability, ethical leadership
- Motivations and Drivers: Professional growth, achieving peak performance, leaving a lasting impact, maintaining a competitive edge
- Preferred Communication Channels: Email, phone calls, video conferences
- Information Sources: Industry publications, thought leadership articles, executive forums, industry conferences
- Social Media Platforms: LinkedIn, Twitter

Goals and objectives	
Short-term	•
Long-term	•
Pain points and challenges	•
Values and beliefs	• •



Motivations and drivers	•
Preferred communication channels	•
Information sources	•
Events in attendance	•
Social media platforms	•

Section 4: Buying Behavior

- Purchasing Decision Process:
- Research Phase: Thoroughly evaluates coaching providers, reviews testimonials, and examines success stories
- Evaluation Phase: Seeks personalized coaching programs tailored to their specific needs, requests client references
- Decision Phase: Considers the coach's expertise, reputation, coaching methodologies, and cost
- Budget Considerations: Willing to invest in high-quality coaching services; typically budget between \$10,000 and \$50,000 per year
- Key Factors Influencing Purchase Decisions: Reputation, proven track record of success, testimonials, customized coaching approach
- Preferred Payment Methods: Bank transfers, credit cards, invoicing
- Frequency of Purchases: Engages in ongoing coaching relationships, typically renewing coaching contracts annually
- Cross-selling/Up-selling Opportunities: Additional coaching sessions, team coaching programs, workshops, and retreats

Purchasing Decision Process	
Research Phase	•



Evaluation Phase	•
Decision Phase	•
Budget Considerations	
Key Factors Influencing Purchase Decisions	•
Preferred Payment Methods	
Frequency of Purchases	
Cross-selling/Up-selling Opportunities	

Section 5: Customer Experience

- Desired Customer Experience: Personalized coaching tailored to their unique challenges, regular progress assessments, confidential and trusting relationships
- Expectations of Product/Service Quality: High-quality coaching methodologies backed by empirical research, clear and measurable outcomes
- Preferred Customer Support Channels: Direct email communication, scheduled check-ins, prompt response times
- Post-Purchase Engagement: Ongoing coaching sessions, progress evaluations, access to resources and tools, occasional follow-up calls
- Loyalty Programs or Incentives: Exclusive access to workshops, networking events, and special offers,
 priority scheduling for sessions
- Referral Potential: Likely to refer other C-suite executives and colleagues within their professional network

Desired Customer Experience	•
Expectations of Product/Service Quality	•



Preferred Customer Support Channels	
Post-Purchase Engagement	
Loyalty Programs or Incentives	
Referral Potential	•

Section 6: Brand Affinity

- Brand Perception: Recognized as a leading authority in executive coaching, trusted and respected by top-level executives
- Previous Interactions with Your Brand: Attended webinars, read articles and blog posts, engaging with social media content
- Competitor Comparison: Evaluates competitors based on expertise, coaching methodologies, success stories, and client testimonials
- Brand Personality Attributes: Professional, results-oriented, empathetic, confidential, adaptable, transformational
- Brand Messaging Preferences: Clear, concise, evidence-based, focused on personal and professional growth and success
- Emotional Connection Opportunities: Emphasizing the transformative power of coaching, showcasing success stories and testimonials, highlighting the importance of self-discovery and self-mastery

Brand Perception	
Previous Interactions with Your Brand	•
Competitor Comparison	
Brand Personality Attributes	•
Brand Messaging Preferences	•
Emotional Connection Opportunities	



Section 7: Marketing and Sales Strategy

Example:

- Marketing Channels to Reach Target Audience: LinkedIn advertisements, industry conferences, guest blogging on leadership and executive-focused publications, email marketing campaigns
- Content Preferences: Thought leadership articles, case studies, success stories, e-books, webinars, podcast interviews with industry experts
- Marketing Messaging Themes: Unlocking leadership potential, achieving peak performance, conquering complexity, achieving work-life balance, driving organizational success
- Lead Generation Strategies: Offering free assessments, webinars, and resources, building strategic partnerships with HR consultants and executive recruiters, targeted advertising on professional platforms
- Sales Approach and Techniques: Consultative approach, demonstrating expertise and understanding
 of their challenges, showcasing the value of personalized coaching, providing customized proposals
- Objection Handling Strategies: Addressing concerns regarding time commitment, return on investment, confidentiality, and alignment with personal and professional goals
- Customer Retention Strategies: Regular check-ins, progress evaluations, exclusive access to resources and workshops, personalized recommendations for continued growth and development

Marketing Channels to Reach Target Audience	
Content Preferences	
Marketing Messaging Themes	
Lead Generation Strategies	
Sales Approach and Techniques	
Objection Handling Strategies	
Customer Retention Strategies	

Remember, the purpose of this Client Avatar Workbook is to create a detailed profile of your ideal clients in the B2B/B2C corporate space. This profile will serve as a valuable tool to guide your marketing and sales efforts, helping you to align your brand with the needs and desires of your target audience.

Feel free to fill in the sections provided with as much detail as possible. The more information you gather, the better equipped you will be to serve your clients and establish lasting relationships within the corporate landscape.